

Lane County - Service Option Sheet - FY 16-17 Proposed

SOS C12 Risk Management

Service Category: General Government

Dept: County Counsel

Mandate: None **Related** SHALL

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Leverage: None Some HIGH

Executive Summary

Provides Risk services for all of Lane County, including analysis and recommendations; reviews all County contracts for required insurance coverages, purchases excess insurance coverages, assists in obtaining proper coverages; assesses and processes all general liability claims, negotiates settlements for general liability claims.

Service Level Descriptions (Read from bottom up. Level 1 = minimum viable service level.)

	Other Funds	Expense Total	General Fund	FTE
Proposed Budget Total	\$143,090	\$147,383	\$4,293	1.00
Level 1: Threshold - reductions to this level result in elimination of service	\$143,090	\$147,383	\$4,293	1.00

Risk receives all general liability claims, investigates and determines liability. Coordinates payments and/or negotiates settlements. Seeks recovery for damages to County property caused by third parties. Analyzes and determines when settlement is in the best interest of the County. Analyzes loss exposure for various County activities. Sets reserves on claims and reviews reserves on legal matters. Risk reviews all contracts to ensure proper insurance coverage is supplied by vendors and contractors; advises on insurance needs for bid packets; works with contractors and insurance agents on required coverage. Gathers data and obtains purchased insurance coverages for County properties, Flood, Search & Rescue Volunteers, Volunteers, Excess Workers' Compensation, aviation, and annual County fair. Liaison between County departments and insurance company on matters that may exceed the self-insurance retention. Coordinates Search & Rescue and Volunteer Workers' Compensation claims. Responsible for expenditures for General Liability and Workers' Compensation through the Self-Insurance Fund. Monitors employee driving records for restricted or suspended privileges. Prepares all Lane Code and Lane Manual changes. Prepares and manages budgets for department.

State/Federal Mandate

656.017 Employer required to pay compensation and perform other duties; state not authorized to be direct responsibility employer. 656.407 Qualifications of insured employers; rules. 30.265 Scope of liability of public body, officers, employees and agents; liability in nuclear incident. 30.271 Limitations on liability of state for personal injury and death. 30.272 Limitations on liability of local public bodies for personal injury and death.

Leverage Details

The General Fund portion of this program leverages the following:

\$0	back to the General Fund
\$0	into other County Funds
\$0	directly to community members via service provided

For the purpose of this comparison, only include leveraged funds that are dependent on General Fund revenue. Do not include funds that would still be leveraged if the General Fund portion of the service were decreased or eliminated.